

3. You will be required to review or recommend financial, personnel and administrative policies. Please describe your experience working with codes, laws, policies, and regulations affecting public/school district administration and/or insurance and risk management operations.

4. Please describe your experience in the planning, coordination, and supervision of the provisions of public agency budget management. Please include preparation and maintenance of accounting records.

5. Please describe whatever experience you might have working with accounting principles, including accrual accounting and your level of proficiency with accounting/financial software.

6. You will sometimes be asked to perform tasks independently and under high level of ambiguity. Please briefly describe a situation where you successfully completed a professional task under similar constraints.

7. This position requires interfacing with a wide variety of stakeholder groups (i.e., program members, government agencies, consultants, vendors, board members, etc.). Describe your past professional experience in dealing with the complex needs of management, board members, and other stakeholders. Please be certain to include experience in presenting accounting, statistical and analytical information to governing board members.

Thank you for expending the time and effort!!