



Santa Clara County  
**SCHOOLS' INSURANCE GROUP**  
**APPROVED MINUTES**  
**EXECUTIVE COMMITTEE MEETING**



**Please Post**

**Date:** Thursday, January 19, 2017

**Time:** 12:30 PM

**Location:** Franklin-McKinley School District Office **Room Change: Ed. Services (Upstairs)**  
645 Wool Creek Dr.  
San Jose, CA 95112

**Item 1. CALL TO ORDER- 12:34 PM**

**Executive Committee Members**

Chris Jew, *President*, Cupertino Union School District  
Marcus Battle, *Vice President*, East Side Union High School District  
Kirsten Perez, *Secretary/Treasurer*, Morgan Hill Unified School District  
Mary Berkey, Union School District  
Dr. Michael Gallagher, Sunnyvale School District  
Phuong Le, Berryessa Union School District  
Mark Allgire, Santa Clara Unified School District

Corinne Kelsch, *Executive Director*, Santa Clara County Schools' Insurance Group  
Bonnie Tognazzini, Emeritus

**Absent**

*Chris Jew*  
*Dr. Michael Gallagher*

**Guests**

*Tom Russo, Keenan*

**Item 2. AGENDA**

**A. Agenda Items**

*None*

**B. Adoption of Agenda**

*It was moved by Mary Berkey, seconded by Mark Allgire to adopt agenda.*

*Vote as follows: AYES: Marcus Battle, Mary Berkey, Kirsten Perez, Phuong Le, Mark Allgire; NOES: none; ABSENT: Dr. Michael Gallagher, Chris Jew; ABSTENTIONS: none; Motion carried.*

**Item 3. CONSENT AGENDA**

*Items listed as consent are considered to be regular course of procedure and are acted on by the Executive Committee in one motion. There is no discussion of these items prior to the Executive Committee vote unless a member of the Executive Committee, staff or the public requests specific items be discussed and/or removed from the agenda. It is understood that the administration recommends approval on all consent items. Each consent item approved by the Executive Committee shall be deemed to have been considered in full and adopted as recommended.*

- A. Approval of Minutes:** December 2, 2016
- B. Approval of Warrants:** November 2016

*It was moved by Kirsten Perez, seconded by Mark Allgire to adopt amended consent agenda.*

*Vote as follows: AYES: Marcus Battle, Mary Berkey, Kirsten Perez, Phuong Le, Mark Allgire; NOES: none; ABSENT: Dr. Michael Gallagher, Chris Jew,; ABSTENTIONS: none; Motion carried.*

**Item 4. COMMENTS FROM THE PUBLIC**

*None*

**Item 5. DISTRICT REQUESTS/CORRESPONDENCE**

*None*

**Item 6. JPA ADMINISTRATION**

**A. Workers' Compensation Program**

*Data detailing the impact of adding Alum Rock as a new member to the Workers' Compensation Program was presented. Alum Rock has a December 1, 2017 renewal date with their current provider. In order for Alum Rock to become a new member they must sign a JPA agreement by April 1, 2017.*

**B. Strategic Planning**

*The Executive Committee discussed focusing on identification of Key Next Steps B,C and D at the Strategic Planning Meeting on March 16, 2017. The meeting will be held in the traditional strategic planning format. Corinne, Executive Director, will work with Jeff Bills, Facilitator, to establish an outline for the meeting. Emails will be sent out to Executive Committee Members for input and a preliminary agenda will be sent out in March.*

*Provided for information only.*

*Chris Jew- In Attendance.*

**C. Nomination of Chairperson for Upcoming Executive Committee Elections**

*The Executive Committee elected Michael Gallagher as the Chairperson for the upcoming Executive Committee elections.*

*It was moved by Chris Jew, seconded by Phuong Le to elect Michael Gallagher as the Chairperson for the upcoming Executive Committee elections.*

*Vote as follows: AYES: Chris Jew, Marcus Battle, Mary Berkey, Kirsten Perez, Michael Allgire, Phuong Le; NOES: none; ABSENT: Dr. Michael Gallagher; ABSTENTIONS: none; Motion carried.*

**Item 7. REPORTS**

**A. Executive Director Report**

1. *PARMA February 12<sup>th</sup>-15<sup>th</sup>.*
2. *PIPS Ontario*
3. *February Executive Meeting Cancelled*

**B. Executive Committee Reports**

*None*

**C. Loss Control Report**

*SCCSIG's Loss Control staff reported on ergonomic evaluations, and Services/Training provided to members.*

**Item 8. AGENDA ITEMS FOR UPCOMING MEETINGS**

- A. SCCSIG Investment Policy**
- B. Property and Liability Actuarial Study**
- C. Workers' Compensation Experience Modification Factors for Policy Year 2017-18**
- D. SCCSIG General and Administrative Budget for Policy Year 2017-18**
- E. Election Results**

**Item 9. ADJOURNMENT – 1:32PM**

<u>2017 Executive Committee Meetings</u>		<u>2017 Fringe Benefit Committee Meetings</u>
Jan. 19 <sup>th</sup> – <i>FM Board Room</i>	Feb. 16 <sup>th</sup> – <i>FM Board Room</i>	TBD
Mar. 16 <sup>th</sup> – <i>FM Board Room</i>	Apr. 20 <sup>th</sup> – <i>FM Board Room</i>	
May 18 <sup>th</sup> – <i>FM Board Room</i>	June 15 <sup>th</sup> – <i>If Needed</i>	<b><u>2017 Full Board Meeting</u></b>
July – <i>No Meeting</i>	Aug. 17 <sup>th</sup> – <i>FM Board Room</i>	November 30th, 2017 – TBD
Sept. 21 <sup>st</sup> – <i>FM Board Room</i>	Oct. 19 <sup>th</sup> – <i>FM Board Room</i>	
Dec. – <i>No Meeting</i>		