



Santa Clara County
SCHOOLS' INSURANCE GROUP
Approved Minutes
EXECUTIVE COMMITTEE MEETING



Please Post

Date: Thursday, March 16, 2017

Time: 12:30 PM

Location: Franklin-McKinley School District Office – **Room Change: Ed. Services (Upstairs)**
645 Wool Creek Dr.
San Jose, CA 95112

Item 1. CALL TO ORDER – 12:30PM

Executive Committee Members

Chris Jew, *President*, Cupertino Union School District
Marcus Battle, *Vice President*, East Side Union High School District
Kirsten Perez, *Secretary/Treasurer*, Morgan Hill Unified School District
Mary Berkey, Union School District
Dr. Michael Gallagher, Sunnyvale School District
Phuong Le, Berryessa Union School District
Mark Allgire, Santa Clara Unified School District

Corinne Kelsch, *Executive Director*, Santa Clara County Schools' Insurance Group
Bonnie Tognazzini, Emeritus

Absent

Guests

Robin Davis, Bickmore

Item 2. AGENDA

A. Agenda Items

None

B. Adoption of Agenda

It was moved by Mary Berkey, seconded by Dr. Michael Gallagher to adopt agenda.

Vote as follows: AYES: Chris Jew, Mary Berkey, Kirsten Perez, Phuong Le, Mark Allgire, Dr. Michael Gallagher; NOES: none; ABSENT: Marcus Battle; ABSTENTIONS: none; Motion carried.

Item 3. CONSENT AGENDA

Items listed as consent are considered to be regular course of procedure and are acted on by the Executive Committee in one motion. There is no discussion of these items prior to the Executive Committee vote unless a member of the Executive Committee, staff or the public requests specific items be discussed and/or removed from the agenda. It is understood that the administration recommends approval on all consent items. Each consent item approved by the Executive Committee shall be deemed to have been considered in full and adopted as recommended.

- A. Approval of Minutes: January 19, 2017**
- B. Approval of Warrants: December 2016 & January 2017**
- C. Financial Statements for Q1 and Q2 of Fiscal Year 2016-17**
- D. Investment Report for Q1 and Q2 of Fiscal Year 2016-17**

Dr. Michael Gallagher, who was absent for the January 19, 2017 meeting, amended the Minutes to show an abstentions for his vote.

It was moved by Kirsten Perez, seconded by Mark Allgire to adopt amended consent agenda.

Vote as follows: AYES:, Chris Jew, Mary Berkey, Kirsten Perez, Phuong Le, Mark Allgire; NOES: none; ABSENT: Marcus Battle; ABSTENTIONS: Dr. Michael Gallagher; Motion carried.

Marcus Battle in attendance.

Item 4. COMMENTS FROM THE PUBLIC

Erik Overstrom, Accounting Manager, and Joanne Bianchi, Sales Manager from Hyatt Place San Jose provided bill of disputed charges from December 2016 Holiday Party.

Item 5. JPA ADMINISTRATION

A. Property & Liability Actuarial Study

Robin Davis from Bickmore presented the Property & Liability Actuarial Study to the Executive Committee.

It was moved by Dr. Michael Gallagher, seconded by Mark Allgire to approve the Property & Liability Actuarial Study.

Vote as follows: AYES: Chris Jew, Marcus Battle, Dr. Michael Gallagher, Mary Berkey, Mark Allgire, Kirsten Perez, Phuong Le; NOES: none; ABSENT: none; ABSTENTIONS: none; Motion carried.

Item 5. JPA ADMINISTRATION (con't)

B. Workers' Compensation Experience Modification Factors for Policy Year 2017-18

Robin Davis from Bickmore presented the Workers' Compensation Experience Modification Factors for Policy Year 2017-18 to the Executive Committee.

It was moved by Mary Berkey, seconded by Marcus Battle to approve the Workers' Compensation Experience Modification Factors for Policy Year 2017-18.

Vote as follows: AYES: Chris Jew, Marcus Battle, Dr. Michael Gallagher, Mary Berkey, Mark Allgire, Kirsten Perez, Phuong Le; NOES: none; ABSENT: none; ABSTENTIONS: none; Motion carried.

12:59- Robin Davis and Hyatt Employees leave.

C. Workers Compensation Program

Corinne provided updated information on Alum Rock.

D. 2017 Executive Committee Scheduled Meetings

It was agreed upon to have the Strategic Planning meeting on June 15th.

It was moved by Mark Allgire, seconded by Dr. Michael Gallagher to approve the 2017 Executive Committee Scheduled Meetings.

Vote as follows: AYES: Chris Jew, Marcus Battle, Dr. Michael Gallagher, Mary Berkey, Mark Allgire, Kirsten Perez, Phuong Le; NOES: none; ABSENT: none; ABSTENTIONS: none; Motion carried.

Item 6. REPORTS

A. Executive Director Report

Mary Berkley will be retiring in August; she will remain on the committee until that time, and her replacement will take over her 2017-19 term. Suggestions for her replacement are welcomed and should be provided to Corinne.

Corinne has attended two Board of Trustee meetings in Sunnyvale and Milpitas where she presented the Wellness Program. Thank you gifts were provided to the Coordinators.

C. Executive Committee Reports

None

Item 7. CLOSED SESSION - Moved into Closed Session at 1:30 pm

“THE EXECUTIVE COMMITTEE WILL NOW BE MOVING INTO CLOSED SESSION. MATTERS TO BE DISCUSSED ARE THOSE PERMITTED BY GOVERNMENT CODE SECTIONS 54956.8, 54956.9, 54956.95, 54957, AND 54957.6 – PERSONNEL, LITIGATION, AND/OR REAL PROPERTY”

A. Jane Doe vs. Morgan Hill Unified School District

No Action Taken.

OPEN SESSION - Moved back into Open Session at 2:00 pm

Item 8. AGENDA ITEMS FOR UPCOMING MEETINGS

- A. SCCSIG General and Administrative Budget for Fiscal Year 2017-18**
- B. Executive Committee Election Results**
- C. Strategic Planning**
- D. Renewals for the Workers Compensation and Property & Liability Program for Policy Year 2017-18**
- E. Treasurers Report for the Second Quarter for the Fiscal Year 2016-17**

Item 9. ADJOURNMENT – 2:15 pm

<u>2017 Executive Committee Meetings</u>		<u>2017 Fringe Benefit Committee Meetings</u>
May 18 th – FM Board Room	Sept. 21 st – FM Board Room	TBD
June 15 th – Strategic Planning	Oct. 19 th – FM Board Room	<u>2017 Full Board Meeting</u>
July – No Meeting	Dec. – No Meeting	November 30 th , 2017 – Double Tree San Jose
Aug. 17 th – FM Board Room		