



Santa Clara County  
**SCHOOLS' INSURANCE GROUP**  
**AGENDA**  
**EXECUTIVE COMMITTEE MEETING**



**Please Post**

**Date:** Thursday, May 18, 2017

**Time:** 12:30 PM

**Location:** Franklin-McKinley School District Office – **Room Change: Ed. Services (Upstairs)**  
645 Wool Creek Dr.  
San Jose, CA 95112

**Item 1. CALL TO ORDER**

**Executive Committee Members**

Chris Jew, *President*, Cupertino Union School District  
Marcus Battle, *Vice President*, East Side Union High School District  
Kirsten Perez, *Secretary/Treasurer*, Morgan Hill Unified School District  
Mary Berkey, Union School District  
Dr. Michael Gallagher, Sunnyvale School District  
Phuong Le, Berryessa Union School District  
Mark Allgire, Santa Clara Unified School District

Corinne Kelsch, *Executive Director*, Santa Clara County Schools' Insurance Group  
Bonnie Tognazzini, Emeritus

**Item 2. AGENDA**

**A. Agenda Items**  
*Items to be added or deleted according to G.C. 54954.2*

**B. Adoption of Agenda**

**PUBLIC COMMENTS**  
**BOARD CONSIDERATION**

**ACTION**

**Item 3. CONSENT AGENDA (5 Minutes)**

*Items listed as consent are considered to be regular course of procedure and are acted on by the Executive Committee in one motion. There is no discussion of these items prior to the Executive Committee vote unless a member of the Executive Committee, staff or the public requests specific items be discussed and/or removed from the agenda. It is understood that the administration recommends approval on all consent items. Each consent item approved by the Executive Committee shall be deemed to have been considered in full and adopted as recommended.*

- A. Approval of Minutes:** April 20, 2017 **P. 1**
- B. Approval of Warrants:** April 2017 **P. 6**

**PUBLIC COMMENTS**  
**BOARD CONSIDERATION** **ACTION**

**Item 4. COMMENTS FROM THE PUBLIC**

*The public may address the Executive Committee on any matter pertaining to the Authority that is not on the agenda. The President reserves the right to limit the time of presentations.*

**Item 5. DISTRICT REQUESTS/CORRESPONDENCE**

*None*

**Item 6. JPA ADMINISTRATION**

- A. Election of Executive Committee Officers (10 Minutes) P. 8**

*The Executive Committee will elect Officers for the 2017-18 fiscal year.*

**PUBLIC COMMENTS**  
**BOARD CONSIDERATION** **ACTION**

- B. Mileage Stipends vs. IRS Reimbursement for SCCSIG Staff: (15 Minutes) P. 9**  
**Personnel Policy – 16.0**

*The Executive Committee will review the difference between providing a mileage stipend or IRS reimbursement (current practice). It is recommended we continue to use IRS Reimbursement. Personnel Policy 16.0 needs to be adopted to reflect change.*

**PUBLIC COMMENTS**  
**BOARD CONSIDERATION** **ACTION**

**Item 6. JPA ADMINISTRATION (con't)**

**C. SCCSIG Staff Compensation (15 Minutes) P. 14**

*The Executive Committee will review and approve the recommended COLA for SCCSIG Staff for 2017-18.*

**PUBLIC COMMENTS**

**BOARD CONSIDERATION**

**ACTION**

**D. Renewals for the Workers' Compensation Program (20 Minutes) P. 15**

*The Executive Committee will review for approval the Renewal for the Workers' Compensation Program for Policy Year 2017-18.*

**PUBLIC COMMENTS**

**BOARD CONSIDERATION**

**ACTION**

**E. Renewals for the Property & Liability Program (20 Minutes) P. 16**

*The Executive Committee will review for approval the Renewal for the Property & Liability Program for Policy Year 2017-18.*

**PUBLIC COMMENTS**

**BOARD CONSIDERATION**

**ACTION**

**Item 7. REPORTS**

**A. Executive Director Report (5 Minutes)**

*The Executive Director will comment or report on various matters or concerns of the SCCSIG.*

**INFORMATION**

**B. Executive Committee Reports INFORMATION**

**C. Loss Control Report (5 Minutes) P. 17**

*A loss control report will be presented by SCCSIG's Loss Control Staff.*

**INFORMATION**

**Item 8. AGENDA ITEMS FOR UPCOMING MEETINGS**

- A. SCCSIG 2017-18 Final Budget**
- B. Strategic Planning**
- C. 2017-18 SCCSIG Salary Schedule**
- D. 2016 California Broker Disclosure Form Schedule A for Anthem Blue Cross and Kaiser for Keenan and Willis Towers Watson**

**Item 9. CLOSED SESSION**

*“THE EXECUTIVE COMMITTEE WILL NOW BE MOVING INTO CLOSED SESSION. MATTERS TO BE DISCUSSED ARE THOSE PERMITTED BY GOVERNMENT CODE SECTIONS 54956.8, 54956.9, 54956.95, 54957, AND 54957.6 – PERSONNEL, LITIGATION, AND/OR REAL PROPERTY”*

- A. *Executive Director Performance Evaluation (Education Code Section 54957)***

**Item 10. ADJOURNMENT**

<b><u>2017 Executive Committee Meetings</u></b>		<b><u>2017 Fringe Benefit Committee Meetings</u></b>
June 15 <sup>th</sup> – <i>Strategic Planning</i>	Sept. 21 <sup>st</sup> – <i>FM Board Room</i>	TBD
July – <i>No Meeting</i>	Oct. 19 <sup>th</sup> – <i>FM Board Room</i>	<b><u>2017 Full Board Meeting</u></b>
Aug. 17 <sup>th</sup> – <i>FM Board Room</i>	Dec. – <i>No Meeting</i>	November 30th, 2017 – Double Tree San Jose